

Personal Leave Quarters

Fiscal Year 2013

Non-Management, Corrections, and State Police

Pay Period Beginning	Pay Period Ending	Awarded in Check Date	Please Use By* (pay period end)
April 8, 2012	June 30, 2012	July 12, 2012	October 6, 2012
July 1, 2012	October 6, 2012	October 18, 2012	July 13, 2013
October 7, 2012	January 12, 2013	January 24, 2013	July 13, 2013
January 13, 2013	April 6, 2013	April 18, 2013	July 13, 2013
April 7, 2013	July 13, 2013	July 25, 2013	October 5, 2013

Note: Personnel Actions documenting successful completion of original probation should be entered timesly to ensure time is made available to the employee before the "Use By" date. Please contact the Employee Benefit Unit with leave questions 828-0648 or 828-3455.

*These dates do not apply to State Police. Please see the State Police Collective Bargaining Agreement for carry-over provisions.